I. This amendment to Request for Proposals (RFP) No. DACS08P2215 will include the following:

A. Update and amend narratives for RFP Sections F, J, and L.

B. Provide Section J, Attachment 11, Transition-in Statement of Work (SOW) dated November 2010

C. Provide the following updated Section L attachments:

1. Attachment L-9 Total Costs Prime Contractor Model - Amendment 8

2. Attachment L-10 Cost Model Final Template - Amendment 8

3. Attachment L-11 Cost Model Pricing Instructions - Amendment 8

4. Attachment L-14 NSF WBS with Non-Labor Budget Estimate- Amendment 8

D. Provide answers to written questions received on RFP No. DACS08P2215.

II. This summary provides an overview of how affected sections of the RFP will be changed as a result of the subject amendment. Note that this summary may not be all inclusive. Also note that this summary may identify changes affecting multiple sections of the RFP which may not be repeated within the summary but sets out the change within the affected RFP section itself in the body of this amendment.

A. Summary of changes for Section F - DELIVERIES AND PERFORMANCE

1. Amended SCHEDULE OF CONTRACT DELIVERABLES F.7 item 020 to reflect that the contractor will provide an assessment of available tax exemptions for state and local tax that may be applicable to purchases under this contract (consistent with below paragraph H.9 changes).

B. Summary of changes for Section J – LIST OF ATTACHMENTS

1. Attachment 11, Statement of Work (SOW) for Transition-in is revised as follows:

a. Delete and reserve for future use SOW Sections 2.3.11, 2.3.12 and 2.4.6 to eliminate conflicts with Section 7;

b. Change Section 2.5.3 to be consistent with Section F.7, Schedule of Deliverables, item 039 which provides for submission of the Materials System architecture only during the transition period (refer to Section 3.3) and permits workforce recruitment activities to begin with contract award (refer to Section 1.2).

C. Summary of changes for Section L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS OR RESPONDENTS (These reflect changes to be consistent with answers provided in the Question and Answer portion of this amendment).

1. L.6.3.1 Volume I, Transmittal Letter and Administrative, is amended to address revised and new text.
2. L. 6.3.2 Volume II, Technical, is amended to address the number and types of submittal for this volume.
3. L.6.3.3 Volume III, Past Performance, page limit has been increased to 50 pages and instructions have been added to address revised and new text.
4. L.6.3.4 Volume IV, Cost/Price, is amended to address revised and new text and submittal of a conformed version only.
5. L.6.3.5 is amended to address revised and new text.
6. L.6.3.9 increases the number of fold-outs for Volume II, Technical Volume to fifteen (15).
7. L.8.2 reflects insertion of paragraph (i) Organization Conflict of Interest Mitigation Plan
8. L.9.1.6 is amended to remove the requirement to include a surveillance plan for non-CPAF portion of the contract in Volume I.
9. L.9.2 is amended to remove the extra parenthesis. Submittal of a “PWS” is only required for Volume II, Technical.
10. L. 9.3.1 is amended to reflect Section J, Attachment 11, Transition-in Statement of Work dated November 2010.
11. L.11.6.2.2 paragraph b) is amended to remove the requirement to include BOE information in the cost model.
12. The following Section L attachments are revised as follows:
13. Attachment L-9 – Total Costs Prime Contractor Model
14. Eliminated Column Z (Science Support)
15. Revised the WBS number to be consistent among L-9, L-10, L-14
16. Inserted WBS 1.4.2.11.01 McMurdo Recreation under the appropriate Level 3 area
17. WBS 1.1.3.1 has been revised to 1.1.3
18. WBS 1.1.3.2 has been revised to 1.1.4
19. WBS 1.1.3.2.XX has been revised to WBS 1.1.4.1.XX

b. Attachment L-10 – Cost Model Final Template

i WBS numbers 1.2.2.4.09 (LDB), 1.3.1.1.02 (SAS Support), and 1.4.2.5.07 (Energy Conservation) were removed from the worksheet

ii. WBS 1.1.3.1 has been revised to 1.1.3

iii WBS 1.1.3.2 has been revised to 1.1.4

iv Footnote, “Offeror need not price WBS 1.4.2.13 Station, Retail & Beverage at this time” in the Tab, “Total Labor Staffing” has been removed

v Cell AB 233 has been revised to read “March 31, 2025”

vi WBS 1.1.3.2.XX has been revised to WBS 1.1.4.1.XX

c. Attachment L-11- Cost Model Pricing Instructions

i. Tab 4 Burdens is revised read “Fringe, Overhead, G&A & Allocated Costs”

ii Reference to T&M has been removed from Spreadsheet 2, Paragraph 4, Subcontractor firm-fixed priced costs

d. Attachment L-14 – NSF WBS with Non-Labor Budget Estimate

i. The WBS have been updated to match L9, and L10

ii Removed any hidden, non-essential columns

iii WBS numbers 1.2.2.4.09 (LDB), 1.3.1.1.02 (SAS Support), and 1.4.2.5.07 (Energy Conservation) were removed from the worksheet

iv Budgetary estimate for retail store management (all three stations), McMurdo beverage, South Pole beverage, Palmer beverage have been added.

III. RFP No. DACS08P2215 is amended as follows:

A. Paragraph F.7, SCHEDULE OF CONTRACT DELIVERABLES is amended as follows (items not listed remain the same):

| **SCHEDULE OF CONTRACT DELIVERABLES** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Section F Item #** | **PWS cross-reference\*** | **Deliverable** | **Description** | **Due Date** | **Addressee and Number/type of copies** |
| 020 |  | State and Local Taxes | The contractor shall provide an assessment (made by knowledgeable contractor personnel) of the available tax exemptions for state and local tax that may be applicable to purchases under this contract.  (IAW Section H.9) | Within 30 days of due date of Sub CLIN 0001.A | CO=1 hard & 1 soft  COTR=1 soft  DFM=1 soft |

B. **SECTION J – LIST OF ATTACHMENTS**

5. Attachment 11, “Transition-in Statement of Work (SOW), dated October, 2010” is replaced with “Transition-in Statement of Work (SOW) dated November, 2010”.

C. **SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS OR RESPONDENTS** is amended as follows:

**L.6.3 Proposal Page Limitations AND Submissions**

**L.6.3.1 is amended to read, “L.6.3.1 Volume I, Transmittal Letter and Administrative**, is not page limited. An original paper copy of the conformed volume (appropriately marked “Conformed Volume I”) and an original paper copy with revised changes (appropriately marked “Volume I with Revisions”) with six (6) paper copies each and ten (10) electronic copies on separate CD ROMs (compatible with MS Word 2003 or 2007) each shall be provided. “Volume I with Revisions” shall reflect revised or added pages which shall be printed on a light yellow color paper; updated proposal text shall be identified by a different color font and shall be marked by bars or other notations in the right side margin of the page. Each CD submitted shall include an external label with the Offeror’s name, date of proposal, the solicitation number and Volume number. The CD shall be scanned for viruses prior to submission. In the event of an inconsistency between the CD and the paper copy proposal, the paper copy shall be considered the intended version.”

**L.6.3.2 is amended to read, “L.6.3.2 Volume II, Technical**, is limited to 250 pages. An original paper copy of the conformed proposal, appropriately marked, seven (7) paper copies of a record copy (i.e. copy with tracked changes; revised or added pages printed on a light yellow color paper; updated proposal text identified by a different color font and marked by bars or other notations in the right margin of the page) and seven (7) paper copies of the conformed proposal, along with ten (10) electronic copies of the conformed proposal and ten (10) electronic copies of the record version on separate CD ROMS (compatible with MS Word 2003 or 2007) shall be provided. Each CD submitted shall include an external label with the Offeror’s name, date of proposal, the solicitation number and Volume number. The CD shall be scanned for viruses prior to submission. In the event of an inconsistency between the CD and the paper-copy proposal, the paper copy shall be considered the intended version. Key Personnel resumes shall be limited to three (3) pages each and are excluded from the 250 page limit.’

**L.6.3.3 is amended to read, “L.6.3.3 Volume III, Past Performance**, is limited to 50 pages. The updated submittal may result in revised or added pages to offeror’s original proposal submittal. Revised or added pages shall be printed on a light yellow color paper; updated proposal text shall be identified by a different color font and shall be marked by bars or other notations in the right side margin of the page. A conformed Volume III is not required. An original paper copy appropriately marked with nine (9) paper copies and ten (10) electronic copies on separate CD ROMS (compatible with MS Word 2003 or 2007) shall be provided. Each CD submitted shall include an external label with the Offeror’s name, date of proposal, the solicitation number, and the Volume number. The CD shall be scanned for viruses prior to submission. In the event of an inconsistency between the CD and the paper-copy proposal, the paper copy shall be considered the intended version.”

**L.6.3.4 is amended to read, “L.6.3.4 Volume IV, Cost/Price,** is not page limited. Offeror shall submit a conformed copy of Volume IV. Tracked changes, use of yellow and different color font for added or changed text are not required. An original paper copy appropriately marked with nine (9) paper copies and ten (10) electronic copies on separate CD ROMS (compatible with MS Word 2003 or 2007) shall be provided. Each CD submitted shall include an external label with the Offeror’s name, date of proposal, the solicitation number, and the Volume number. The CD shall be scanned for viruses prior to submission. In the event of an inconsistency between the CD and the paper copy proposal, the paper copy shall be considered the intended version.”

**L.6.3.5 is amended to read, “L.6.3.5** **Volume V, Extent of Participation of Small Disadvantaged Business Concerns** is limited to 25 pages. The updated submittal may result in revised or added pages to offeror’s original proposal submittal. Revised or added pages shall be printed on a light yellow color paper; updated proposal text shall be identified by a different color font and shall be marked by bars or other notations in the right side margin of the page. A conformed Volume V is not required. An original paper copy appropriately marked with nine (9) paper copies and ten (10) electronic copies on separate CD ROMS (compatible with MS Word 2003 or 2007) shall be provided. Each CD submitted shall include an external label with the Offeror’s name, date of proposal, the solicitation number, and the Volume number. The CD shall be scanned for viruses prior to submission. In the event of an inconsistency between the CD and the paper copy proposal, the paper copy shall be considered the intended version.”

**L. 6.3.9 is amended to read, “L.6.3.9** Page Set-Up/Font Size/Lines on Page. All volumes shall be prepared using Microsoft Office 2007. Only 8 ½ x 11 inch, portrait format pages are acceptable for text-oriented material (hereafter referred to as “text”). Landscape (8 ½ x 11 inch) pages are permitted for charts or graphs only. Up to fifteen (15) 11 x 17 inch foldouts will be allowed in Volume II, Technical. Each foldout will be single-sided and will be counted as one page. Single-sided foldouts (11 x 17 inch) are permitted for Volume IV, Cost/Price, without page restriction. Text must be in Arial 11-point font size (“narrow” font versions are not acceptable) and have proportional spacing. Font size for graphics, figures and tables must be no smaller than 8-point with proportional spacing on embedded text except where data is only being used as a sample and readability is not intended. Formulas, not values should be used in Excel spreadsheets, unless otherwise directed in the cost model instructions, where amounts are calculated in electronic versions. Margins on edges of each page will be at least 1 inch with the exception that the left margin be 1 ½ inches. Text will be single spaced and separation between paragraphs will be double spaced. Single spacing may be used for figures and tables. Use single column formatting only; multi-column formatting is not allowed. Text must be wrapped around for figures and tables. Proposals must not be supplemented by reference documents except as specifically allowed in the RFP. Color may be used at the discretion of the offeror for graphics. DO NOT compress any electronic files. DO NOT password protect any portion of your electronic submission.

**L. 8.2** is amended for the insertion of paragraph (i)

1. Organizational Conflict of Interest (OCI) Mitigation Plan: The potential for organizational conflict of interest exists during the performance of this contract. Accordingly it is the responsibility of each offeror to identify known and potential OCIs that may be encountered during the performance of this contract. Each offeror is required to submit an Organizational Conflict of Interest Mitigation Plan that addresses how your organization intends to resolve any organizational conflict of interest issues that may now exist or may be encountered during the performance of the contract. Only contractors submitting acceptable Organizational Conflict of Interest Mitigation Plans will be eligible for award. Refer to the Section H -13 OCI Clause to ensure your plan addresses all requirements.

**L.9 VOLUME II - TECHNICAL PROPOSAL**

**L.9.1.6 is amended to read, “L.9.1.6** The offeror shall propose surveillance plans appropriate for a hybrid contract type. These surveillance plans shall include an Award Fee Plan for the CPAF portion of the contract in both Volume I (under Section J, Attachment 1) and Volume II. The Surveillance Plan for non-CPAF portions of the contract shall be included in Volume II only. The Government will be providing sample basic information for these plans (See Section J, Attachments 1 and 8) which shall be supplemented by the offeror. The offeror’s surveillance plans shall furnish effective performance measures and metrics as well as incentives and disincentives which will permit the USAP to measure and evaluate the contractor’s success in meeting and exceeding the key performance objectives. The offeror shall furnish metrics that are clear, relevant to performance, and provide for ease of assessment/ measurement.”

**L.9.2 is amended to read, “L.9.2 TECHNICAL APPROACH (Volume II, Section 2)**

The offeror shall furnish a comprehensive and integrated technical proposal that includes a PWS to be included in Volume II formatted so that it corresponds with the WBS required by NSF addressing the methodology for achieving the contract objective and requirements of the five functional areas identified in the SOO. The offeror’s technical approach shall be proposed within the requirements cited in the SOO, taking into account proposed resources, costs, risk, schedule and applicable constraints. Within the technical proposal, the offeror shall identify the risks and propose risk mitigation strategies to achieve program success and a narrative providing the offeror’s rationale for determining which constraints were applicable. The offeror shall provide information that demonstrates the understanding of the USAP mission and the extent to which its innovative and creative approaches will streamline processes for greater effectiveness, enhanced efficiencies, and reduced costs. At a minimum, the technical proposal shall address the following functional areas:

1. Technical Management and Administration;
2. Science and Technical Project Services;
3. Information Technology and Communications;
4. Infrastructure, Operations, and Professional Services;
5. Transportation and Logistics.

NSF has identified in the cover letter that accompanied Amendment 007 activities from your initial proposal as efforts that may result in efficiencies and cost benefits. For each of these activities the offeror is required to prepare and submit the information detailed in Attachment L-15 with your updated proposal in Volume II. This information will be used to assess the technical merit of your proposal and its cost realism.

**L.9.3 TRANSITION-IN STATEMENT OF WORK (Volume II, Section 3)**

L. 9.3.1 is amended to read, “L.9.3.1 The offeror shall accomplish transition-in activities in accordance with Section J, Attachment 11, Transition-in Statement of Work, dated November, 2010. Proposed transition-in information shall address the activities as identified while minimizing disruptions and inefficiencies and maintaining uninterrupted services to the USAP. The transition-in work shall be accomplished on a firm-fixed price and cost reimbursement basis as indicated in SubCLINs 0001.A and 0001.B.”

**L.11 VOLUME IV - COST/PRICE PROPOSAL**

**L. 11.6.2.2 Content of Section 2, paragraph b) is amended to read, “**b) Cost Model – The offeror and all subcontractors shall utilize the cost model and cost model instructions, provided in Attachment L-10, L-11 to estimate the total cost (including all costs and fees) to the Government over the performance period (including basic and all options). Completion of Attachment L-9, Total Cost Prime Contractor, is applicable to the Offeror only. The Cost Model shall be submitted in electronic copies only. The Cost Model and BOE information shall track between the proposed PWS and NSF Work Breakdown Structure (WBS) and shall cross reference to the SOO functional areas, the Technical Proposal and CLINs along with the otherrequired area set out in the Cross Reference Matrix (See paragraph L-14). The Cost Model shall reflect the offeror’s overall technical solution.”

IV. See attached amended Section L Attachments L-9, L-10, L-11, and L-14 for applicable updates.

V. Answers to questions submitted by offerors are incorporated into Attachment A to this amendment.